Data Processing Policy – Australian Addendum

Australian Addendum

Supplementary to the terms in the Data Processing Policy on the Unit4 Website, the terms in this Australian Addendum apply when Personal Data is collected or held by Unit4 in Australia. To the extent of any inconsistency, the terms in this Australian Addendum take precedence over the terms of the Data Processing Policy in relation to Personal Data that is collected or held in Australia.

Defined Terms

Where the following terms are used in the Data Processing Policy above, the terms will be replaced or extended as follows:

Customer Data Subject	includes an "individual" as defined in section 6 the Privacy Act;
Data Protection Laws	means in relation to any Personal Data which is Processed in the performance of the Agreement, the Privacy Act and the APPs, as amended or replaced from time to time;
Personal Data	means "personal information", as defined in section 6 of the Privacy Act; and
Processing	includes to "disclose", "hold" and "use", as defined in section 6 of the Privacy Act.

In addition, the following terms shall apply in this Addendum.

APPs	means the Australian Privacy Principles set out at Schedule 1 of the Privacy Act;
Privacy Act	means the Australian *Privacy Act 1988* (Cth); and
Unit4 Website	means www.unit4.com/terms being the website where Unit4 publishes its most up to date terms and conditions.

Purpose for collection

Unit4 collects Customer Personal Data for the purpose of providing the Services and will comply with the Privacy Act to the extent that it applies to the Personal Data Processed in relation to the Services.

If Customer does not provide Personal Data as requested, Customer may not be able to benefit from the full range of Services that Unit4 offers.

International Transfers of Customer Personal Data

As discussed in section 10 of the Data Processing Policy above, Personal Data may be disclosed to Subprocessors, some of whom may be located outside Australia, including in the countries listed in the Processing Information on the Unit4 Website, and others as updated from time to time. Unit4 will take all reasonable steps to ensure that any Subprocessors that it discloses Customer Personal Data to does not breach the APPs.

Personal Data Breach

Where a Personal Data Breach has occurred, and Unit4 has determined that it is an "eligible data breach" (as defined in the Privacy Act), Unit4 will report the eligible data breach to the Office of the Australian Information Commissioner and affected individuals.

Your Rights

At Customer's request, Unit4 will provide Customer with access to Customer Personal Data which it holds, unless an exception under the Privacy Act applies. Customer may also request that Unit4 correct any Customer Personal Data that it holds. Unit4's Privacy Statement contains further information about Unit4's data processing activities and how Customer can access and correct its Personal Data.

Contact and Complaints

Customer may contact Unit4 using privacy@unit4.com if it wishes to access or correct any Customer Personal Data, or if Customer would like to complain about Unit4's breach of the Australian Privacy Principles.

We will promptly investigate any complaint about the way Unit4 Processes Personal Data.